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| **Study/site risk management form: Early Stage 1 – Needs of Living Things** | | | |
| **Note:** risk management for the excursion is the responsibility of the school and teachers from the schools involved. This form is just for the activities and site.  **Description:** Students stay at the REEC for the day. They engage in activities that explore the environment in a bush setting. Students may be exposed to dust, pollen and allergens from the natural environment.  Students may be exposed to sensory experiences on site. | | |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Risk Assessment Matrix** | **How likely is it to be serious** | | | | | **How serious could the injury be?** | **Very likely** | **Likely** | **Unlikely** | **Very unlikely** | | Death or permanent disability | 1 | 1 | 2 | 3 | | Long term illness or serious injury | 1 | 2 | 3 | 4 | | Medical attention and several days off | 2 | 3 | 4 | 5 | | First aid needed | 3 | 4 | 5 | 6 | | |
| **Task/Activity** | **Hazard** | **Risk Assess.** | **Elimination or Control Measure** |
| General | General |  | REEC staff have current First Aid qualifications and carry first aid kits with constrictive bandage, Ventolin asthma medication, EpiPens and mobile phone. |
| Travel to REEC | Car/ bus accident | 1 | This is the responsibility of the school. Please read the departmental policy. |
| Surrounds | Allergic reaction to plants or stings | 1 | Students asked on arrival if allergic to anything. Student welfare sheets from schools checked before commencement of study. REEC staff will ask to sight students with allergies before the program commences. REEC staff carry epipens and asthma inhalers in case of emergency. |
| Walking on rough ground | Separation from group; sprains, bites. | 5 | REEC staff member at front of group and visiting teachers following at back of group.  Students wear enclosed footwear.  Students warned of possible snake and insect presence.  Students advised not to run or walk in front of leading teacher. |
| Dam | Drowning | 1 | Students observe the dam from a safe distance and are monitored closely at all times. |
| Environment | Possible cold weather  Sun  Extreme weather conditions  Fire | 5  3  2  1 | Students must take warm clothing. If weather judged too severe an alternate activity will be done.  Students wear hat, apply sun screen and carry water.  High winds can cause surrounding trees to break and fall. In the event of high winds or inclement weather (predicted by BOM), the study may be postponed to another mutually suitable date.  Students and visiting staff inducted as to fire/emergency evacuation protocols before study commences. Studies are not conducted during catastrophic fire danger periods. |
| People | Allergic reactions, asthma, diabetes | 1 | Schools give prior advice to REEC staff of student medical conditions. Students carry personal medication required. Students with anaphylactic reactions to bring EpiPen. |