**Riverina Environmental Education Centre**

Please notify the Centre of any students **(first name only)** with the following welfare concerns. This information will be used to assist us with the safe management of students whilst at the Centre. **(This information will be kept confidential and the form destroyed after the visit)**:

* Students who have asthma, allergies, diabetes or other medical conditions.
* Students with physical disabilities such as broken limbs or use wheelchairs.
* Students with behaviour concerns.

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| **School** | **Date of Visit** | **Study** | **Visiting Teacher’s Out of Hours Contact #** |
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| **Student first name only** | **Welfare Concern** | | |
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Teacher:

Signature

Principal: Signature:

Please fax or post this form back to the Centre as soon as possible. Don’t hesitate to contact me if you have any queries.

Darron Watt

Principal

**Telephone: 02 6932 9134 Fax: 02 6931 5084 PO Box 5336 Wagga Wagga 2650**

**Risk management responsibilities of students:**

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| **Summer** | Students will need water bottles, hats, sunscreen, enclosed shoes (no sandals/thongs). |
| **Winter** | Students will need hats, sunscreen and enclosed shoes (no sandals/thongs), warm clothes. |
| **Medication** | Please bring medication for students with asthma, allergies, diabetes and other medical conditions. |
| **Behaviour** | Students in the field with poor behaviour are a danger to themselves and others (disobeying instructions, throwing rocks etc.). Please assess their suitability for participation. |

\*\*\*PLEASE NOTE REEC IS A SUNSMART SCHOOL.   
SUNSCREEN CAN BE MADE AVAILABLE TO STUDENTS – PLEASE NOTE ANY STUDENTS TO BE EXCLUDED FROM THIS OFFER\*\*\*